

PUBLIC PREVIEW:

MATTERS TO BE CONSIDERED LATER IN PRIVATE

Cabinet Member(s)	As appropriate
Cabinet Portfolio(s)	As appropriate
Officer Contact(s)	Mark Braddock – Democratic Services
Papers with report	None

HEADLINES

Summary	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
Putting our Residents First Delivering on the Council Strategy 2022-2026	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
Financial Cost	As set out in the report.
Relevant Select Committee	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
Ward(s)	As set out in the report

RECOMMENDATION

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for recommendation

Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

SUPPORTING INFORMATION

ITEM 11 - PURCHASE OF STREET SWEEPERS

Relevant Cabinet Members	Councillor Martin Goddard Cabinet Member for Finance & Transformation
Relevant Ward(s)	N/A
Relevant Select Committee	Corporate Resources & Infrastructure

Information

The report outlines a proposal for the purchase and maintenance of seven small street sweepers to support street cleansing operations.

The street sweepers are essential for maintaining cleanliness in the Borough. They help in removing debris, litter, and other waste from streets, ensuring a clean and safe environment for residents. These vehicles are particularly important for urban areas where manual cleaning would be less efficient and more time-consuming. The new sweepers will replace the current fleet, which is at the end of its life cycle, leading to reliability issues and high maintenance costs.

ITEM 12 - CONTRACT VARIATION FOR FIRE SAFETY WORKS FOR SCHOOL CONDITION PROGRAMME YEAR 1

Relevant Cabinet Member	Cllr Jonathan Bianco, Cabinet Member for Corporate Services & Property
Relevant Ward(s)	N/A
Relevant Select Committee	Corporate Resources & Infrastructure

Information

This report outlines the School Condition Programme Year 1 2025/26, focusing on fire safety works. It includes a recommendation, and the necessary contractual decisions required, for the installation of fire door sets at various schools in the Borough following surveys.

ITEM 13 - CONTRACT FOR REVENUES, BENEFITS, HOUSING & OTHER CORPORATE SOLUTIONS SOLUTION

Relevant Cabinet Members	Councillor Martin Goddard Cabinet Member for Finance & Transformation
Relevant Ward(s)	N/A
Relevant Select Committee	Corporate Resources & Infrastructure

Information

This report seeks approval to award a systems contract for the Council's Revenues and Benefits and Housing systems, and the purchase of new modules. These are essential critical systems to enable the Council to continue to deliver and enhance efficient and effective services for its residents and to ensure informed decision-making and effective governance.

ITEM 14 - NON-DOMESTIC RATES IRRECOVERABLE DEBT

Relevant Cabinet Member	Councillor Martin Goddard Cabinet Member for Finance & Transformation
Relevant Ward(s)	N/A
Relevant Select Committee	Corporate Resources & Infrastructure

Information

This report seeks to write-off some debt which is deemed irrecoverable, i.e. no possibility of recovering.